RESIDENTIAL SERVICES PLANNING & AUTHORIZATION At a Glance

Beginning on July 1, 2020, until the Developmental Disabilities Administration's (DDA) system is fully transitioned into LTSS*Maryland*, the DDA will be operating in two systems: LTSS*Maryland* and the legacy Provider Consumer Information System (PCIS2).

Until further notice:

- **Person-centered plans will be completed and approved in LTSS*Maryland***
- **Services will be authorized and billed through PCIS2**

To help stakeholders navigate between the two systems, the following service mapping is noted for the different service names, units, scope, and billing instructions for the two systems.

Residential Services

- **Community Living - Group Home** services in LTSS*Maryland* will be authorized as Residential services in PCIS2. The services have the same daily unit in LTSS*Maryland* and PCIS2.

- **Community Living - Enhanced Support** services are in LTSS*Maryland* only and are only available from providers who have transitioned to LTSS*Maryland*.

- **Shared Living** services in the LTSS*Maryland* PCP will be authorized as Shared Living - Individual Family Care (IFC) in PCIS2. It is billed quarterly via the PCIS2 invoice process. Shared Living service levels are only available from providers who have transitioned to LTSS*Maryland*.

- **Supported Living** services have the same name and unit in LTSS*Maryland* and PCIS2. It will be authorized in PCIS2 and invoiced.

Service in LTSS*Maryland*	Unit	Service in PCIS2	Unit
Community Living - Group Home	Daily	Residential	Daily
Community Living - Enhanced Support	Daily	Not available	N/A
Shared Living	Month	Shared Living - Individual Family Care	Month
Shared Living Level 1, 2 and 3	Month	Not available	N/A
Supported Living	Daily	Supported Living	Daily

Issue date: **6.30.2020**

Residential/ Community Living and Supported Living Services
Matrix Scores, Add Ons and Dedicated Hours:

- Services authorized in LTSS*Maryland*
    - Rates for Community Living-Group Home, Community Living - Enhanced Supports, and Supported Living services include shared hours based on the size of the home. They also have an option for shared overnight hours.
    - Dedicated hours are used in LTSS*Maryland* when a person needs more staffing support than what is included in the shared service hours. These are hours that provide one-to-one or two-to-one staffing for a person.

- Services authorized in PCIS2
    - Rates for Residential services and Supported Living in PCIS2 include supervision levels based upon the person's matrix scores.
    - Add-ons can be authorized in PCIS2 when a person needs more staffing support than what is included in the rate for the person's matrix.

- The DDA will review dedicated hours in the PCP in LTSS*Maryland* and ensure that the appropriate service level is authorized in PCIS2, based upon each person's assessed need.